

APPLICATION TO RENT / SCREENING FEE
\$30 PER APPLICATION

MAX Property Management, Inc.
Professional Property Management Services

THIS SECTION TO BE COMPLETED BY APPLICANT. A SEPARATE APPLICATION TO RENT IS REQUIRED FOR EACH OCCUPANT 18 YEARS OF AGE OR OVER.

PROPERTY ADDRESS: _____ RENT: \$ _____ PROJECTED MOVE-IN DATE: ____/____/____

APPLICANT INFORMATION

Name: _____ Phone: _____
SSN: _____ Cell Phone: _____
Birthday: _____ Email Address: _____
Drivers License: _____ Smoke: Yes _____ No _____

OTHERS WHO WILL BE LIVING IN SUBJECT PROPERTY

Name: _____ Relationship: _____ Age: _____
Name: _____ Relationship: _____ Age: _____
Name: _____ Relationship: _____ Age: _____
Name: _____ Relationship: _____ Age: _____
Name: _____ Relationship: _____ Age: _____

CURRENT ADDRESS Do you own this Property Yes _____ No _____

Address: _____ Mgr/Landlord: _____
City: _____ Mgr/Landlord Phone: _____
State/Zip: _____/_____ Move-in Date: _____/_____/_____
Reason for Leaving: _____ Move-out Date: _____/_____/_____

PREVIOUS ADDRESS Did you own this Property Yes _____ No _____

Address: _____ Mgr/Landlord: _____
City: _____ Mgr/Landlord Phone: _____
State/Zip: _____/_____ Move-in Date: _____/_____/_____
Reason for Leaving: _____ Move-out Date: _____/_____/_____

CURRENT EMPLOYMENT

Company: _____ Manager/HR: _____
Position/Title: _____ Manager/HR Phone: _____
Gross Income: \$ _____ per _____ Start Date: _____/_____/_____
Address: _____ End Date: _____/_____/_____
City: _____ Reason for Leaving: _____
State/Zip: _____/_____

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PREVIOUS EMPLOYMENT

Company: _____ Manager/HR: _____
Address: _____ Manager/HR Phone: _____
Position/Title: _____ Dates of Employment: From _____ To _____
Gross Income: \$ _____ per _____

ADDITIONAL INCOME

Income Source: _____ Amount: _____
Verify with: _____ Phone: _____

BANK INFORMATION

Bank: _____ Account #: _____ Amount: _____
Bank: _____ Account #: _____ Amount: _____

PERSONAL REFERENCES

Name: _____ Relationship: _____ Phone: _____
Name: _____ Relationship: _____ Phone: _____
Name: _____ Relationship: _____ Phone: _____

PET INFORMATION

Type: _____ Breed: _____ Weight: _____

ADDITIONAL INFORMATION

HAVE YOU EVER BEEN CONVICTED OF A CRIME? Yes _____ No _____

If yes, details and dates: _____

HAVE YOU EVER BEEN EVICTED, DECLARED BANKRUPTCY OR HAD A JUDGEMENT? Yes _____ No _____

If yes, details and dates: _____

_____ I agree to the following statement

I understand that the information provided might be used by MAX Property Management to determine whether to accept this application. I authorize MAX Property Management to verify all the information given in this application, including current/past rental information, personal references and employment information provided. I authorize MAX Property Management to obtain a current credit and criminal background check.

_____ I agree to the following statement

I understand that this application is not a rental agreement and that this application does not create any obligation on MAX Property Management.

_____ I agree to the following statement

Applicant has paid a nonrefundable screening fee of \$30.00, applied as follows:
\$25.00 for credit reports prepared by Cal Coast Credit Reports, and \$5.00 for processing.

The undersigned represent that the information provided in this application is true, complete, and accurate to the best of my knowledge. I understand that any misrepresentation or omission of information is grounds for denial or eviction.

Print Name: _____ Signature: _____ Date: ____/____/____

**AUTHORIZATION TO RELEASE INFORMATION
TO PROSPECTIVE PROPERTY MANAGER**

MAX Property Management, Inc.
Professional Property Management Services

1. For current and/or previous landlord:

I am applying to rent a unit from Max Property Management, Inc. I authorize my current and/or previous landlords to release any and all information that might be requested by Max Property Management, Inc. This includes, but is not limited to, payment history, complaints, previous credit reports, and anything else they may request. You may provide Max Property Management, Inc. with copies of my entire tenant file. There is no limit to the information that may be released.

I will hold any and all current or previous landlords free and harmless from any and all liability for verbal or written information provided to Max Property Management, Inc.

2. For current and/or previous employer:

I am applying to rent a unit from Max Property Management, Inc. I authorize my current and/or previous employers to release any and all information that might be requested by Max Property Management, Inc. This includes date(s) of employment & monthly gross pay.

I will hold any and all current or previous landlords free and harmless from any and all liability for verbal or written information provided to Max Property Management, Inc.

Print Name: _____ **Signature:** _____ **Date:** ____/____/____

CREDIT CARD AUTHORIZATION FORM

MAX Property Management, Inc.
Professional Property Management Services

PROPERTY ADDRESS: _____

Applicant(s) Name(s): _____

Cardholder Name: _____

Address: _____

City: _____

State/Zip: _____ / _____

Credit Card Type: ___ Visa ___ MasterCard ___ Discover

Credit Card Number: _____ - _____ - _____ - _____

Expiration Date: _____ / _____

Billing Zip Code: _____

Card Id Number: _____

(last 3 digits located on the back of the credit card)



Credit Check fees: \$30.00 per adult applicant.

Credit Card convenience fees: \$5.00

Amount Charged: \$ _____ (USD)

I authorize my credit card to be charged for the above amount for the purpose of a credit check for the above listed property.

Print Name: _____ Signature: _____ Date: ____/____/____

Office: (510) 505-0702
Fax: (510) 505-9755

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